

Name _____ Phone _____

1. Cost of Goods

Building Materials \$ _____
 Supplies \$ _____
 Sub-Contractors \$ _____
 Wages \$ _____
 Permits \$ _____
 Plans/Blueprints \$ _____
 Other: _____ \$ _____
 Other: _____ \$ _____

2. Auto and Truck

Fuel, Oil \$ _____
 Repairs \$ _____
 Insurance \$ _____
 DMV \$ _____
 Wash/Wax \$ _____
 Auto Club \$ _____
 Lease Payments \$ _____
 Loan Interest \$ _____
 Total Miles Driven \$ _____
 % for Business Use \$ _____
 Other: _____ \$ _____
 Other: _____ \$ _____

3. Capital Purchases

Trucks/Autos \$ _____
 Trailers \$ _____
 Equipment (over \$1000 ea.) \$ _____
 Computers/Printers \$ _____
 Telephone Systems \$ _____
 Other: _____ \$ _____
 Other: _____ \$ _____

4. Travel Costs/Out of Town

Hotels \$ _____
 Meals \$ _____
 Laundry \$ _____
 Airfare \$ _____
 Tips \$ _____
 Other: _____ \$ _____
 Other: _____ \$ _____

5. Overhead Costs

Accounting \$ _____
 Bank Charges \$ _____
 Contractor Bond \$ _____
 Contractor School \$ _____
 Dues /Subscriptions \$ _____
 Employee Reimbursement \$ _____
 Equipment Lease \$ _____
 Health Insurance \$ _____
 Liability Insurance \$ _____
 Workers' Comp \$ _____
 Internet Services \$ _____
 Interest (credit accounts) \$ _____
 Legal Fees \$ _____
 Business Licenses \$ _____
 Contractor License \$ _____
 Meals/Entertainment \$ _____
 Office Supplies \$ _____
 Postage \$ _____
 Building Repairs \$ _____
 Equipment Repairs \$ _____
 Rent \$ _____
 Hard Hats/ Work boots \$ _____
 Safety Glasses/ Gloves \$ _____
 Software \$ _____
 Supplies \$ _____
 Payroll Taxes \$ _____
 Property Taxes \$ _____
 Cellular Telephone per Mo. \$ _____
 Office Telephone per Mo. \$ _____
 Fax \$ _____
 Small Hand Tools \$ _____
 Uniforms \$ _____
 Utilities \$ _____
 Wages \$ _____
 Other: _____ \$ _____
 Other: _____ \$ _____
 Other: _____ \$ _____
 Other: _____ \$ _____
 Other: _____ \$ _____
 Other: _____ \$ _____